

MADRASSAH REGISTRATION & APPLICATION FORM
MASJID AL FURKAN
17 PHILIP STREET, ROCHDALE, OL11 1PJ.

Please complete the form in **BLOCK CAPITALS** using **BLACK INK**. Photocopies will **NOT** be accepted.

Student Details		
Please fill SEPARATE form for EACH CHILD		
First Name:	Middle Name:	Surname:
Date of Birth:	Age:	Male <input type="checkbox"/> Female: <input type="checkbox"/>
Address:		
Current School:		
Is the child on a child protection register? YES / NO		
Is the child a 'looked after child'? YES / NO		
Does the child have special educational needs and disabilities (SEND)? YES / NO		
IF YES or unsure please give details and speak to management.		

Parent / Guardian Details		
First Name:	Surname:	Relationship:
Address (if Different):		
Mobile:	Home Telephone:	
Email Address:		

Emergency (NEXT OF KIN) contact		
First Name:	Surname:	Relationship:
Address:		
Mobile Tel Number:	Home Telephone:	
Email Address:		

Medical Consent	
Doctor:	
Doctor's Address:	
Postcode:	Doctor's Telephone Number:
Does the child suffer from any serious long-term illnesses? e.g. Epilepsy, Asthma	
Does the child suffer from any allergies? <i>(if yes please give details)</i>	
Does the child require any special (educational and other) needs? <i>(if so please give details)</i>	

Admissions Rules and Regulations: Please explain the rules to your child

- Monthly fees must be paid in advance by the end of the first week at the beginning of every month. *Note: if you have any enquiry regard the fees please speak to the office administration*
- Parents must ensure that children are always punctual. Personal holidays must be scheduled in such a manner so that pupils are not absent from class. Excuses such as visiting relatives, school holidays, no-one to look after the children will not be accepted. Parents should ensure that attendance is kept to the highest level possible.
- Parents are advised to inform the Madrasah of any absences or lateness in advance where possible.
- All pupils must adhere to Islamic clothing and appearance.

- Parents who have any type of concern regarding the Madrasah must arrange to meet with the management.
- The Madrasah management reserves the right to take appropriate disciplinary action as deemed necessary. The applicant, parent or guardian will have no legal remedy against the Madrasah.
- Any form of insult to the Madrasah, teachers or staff (verbally or physically) will be judged as inexcusable and any student or parent found guilty of such behaviour will be liable for dismissal.
- The parent/guardian will be held fully responsible for the cost of any damage done to the building or property by their child.
- All pupils must adhere to the Madrasah syllabus without exception regardless of background.
- Parents shall be responsible and must inform the Madrasah of any changes to personal information such as change of address or medical conditions etc.
- Only the assigned person or parent is allowed to be with the child when dropping off and picking up your child from the Madrasah for purposes of safeguarding.
- Safeguarding is everyone's responsibility. Your child will be subject to the Madrasah's safeguarding policy which is available for you to read upon request.
- Completion of this application form does not imply admission to the Madrasah. The Madrasah management shall make the final decision thereafter.
- Please return the completed application form to the management in person.

I hereby declare that I have read the abovementioned admissions rules and I agree to abide by them and all Madrasah code of conducts, rules and regulations thereafter. I further declare that the information given on this application form is accurate. Please tick the checkbox

The Madrasah occasionally take photos/videos that may appear on our website, social media, community events, celebrations and printed materials produced for promotional purposes including leaflets, posters and adverts or in reports for funding purposes. This will not include the name of the child. To comply with Data Protection Policy, we need your permission to use your child's image or video recording.

Yes, I agree No, I don't agree

Information on this form is used for the purpose of processing the application of your child. By providing the information, you agree for us to communicate with you by electronic means as well as by phone. We may also use personal information we hold about your child including sensitive information such as medical details for the purpose of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child. Personal information you supply to us and images/video of your child taken will be used in accordance with our Data Protection Policy. Failure to give correct information will constitute a material breach of any agreement(s) entered into between the Madrasah and you in relation to your child's application entitling us to terminate all and any such agreement(s) without any obligation to return any deposit or fees paid. This personal data we hold about your child will be removed upon request by consulting the management.

Signature of Parent / Guardian:

Date:

Student signature

Date:

Office Use Only		
Date Received:	Assessment Date:	Assessed by:
Admitted to Class:	Start Date:	Student ID:
Teacher's name:	Added by:	Parent ID: